

## **Frequently Asked Questions EMT Electronic Written Examination Process**

- 1) Will Instructor/Coordinators have available to them information regarding student test performance for each EMT candidate?

OEMS will receive data from Promissor regarding test results. OEMS will be able to retrieve the data for each student and send the appropriate information to each Instructor/Coordinator.

- 2) Are accommodations made for candidates that have difficulty taking an electronic certification examination?

EMT candidates who believe they require special considerations regarding the taking of the electronic certification examination, they must call OEMS. They will be advised of the necessary documentation required to come to a decision regarding accommodations. The only accommodation that is allowed by OEMS is extra time to take the electronic certification examination.

- 3) How are the results of the electronic certification examination delivered to the EMT candidate?

Once an EMT candidate completes the electronic certification examination, the examination is scored in just a few seconds. The candidate is given these results before leaving the assessment center. This is done in a secure, confidential environment and the candidate has an opportunity to ask questions. The candidate will also be counseled on “next steps” if he or she needs to retake the electronic certification examination.

- 4) What is the address for each testing site and why isn't it published?

The assessment center locations are listed in the EMT candidate handbook. Exact addresses are NOT published for security reasons. The assessment center is a quiet, secure environment promoting successful completion of all types of electronic certification examinations. Once approved for testing, candidates receive information by mail that includes the location of the test site and its address, along with printed directions to the desired test site.

- 5) What happens if an EMT candidate forgets identification that is required of a candidate to be allowed to take the electronic certification examination?

It has always been a requirement of an EMT candidate taking the written certification examination to have a picture ID with them in order to verify identification. Similarly a candidate will be required to have photo-bearing identification and a

signature bearing form of identification. If the candidate forgets to bring these then he or she will be required to make another reservation at a later date.

6) What happens if a candidate enters the test site late?

Because of the need of the Assessment Centers to maintain an efficient schedule for all electronic examinations, candidates are asked at the time of reservation to arrive 30 minutes prior to the scheduled time the examination will begin. If a candidate arrives late then he or she will be instructed to make another reservation at a later date.

7) How does a candidate make a reservation to take the EMT electronic certification examination?

Once an EMT candidate receives notification from Promissor that he or she is eligible to take the electronic certification examination, the candidate will be instructed to call Promissor toll free to make an examination reservation. A Customer Care Associate from Promissor will guide the candidate through the process of examination reservation by assisting the candidate in the selection of a convenient examination date and location.

8) How do EMT candidates know if they are going to take the electronic certification examination?

All eligible EMT candidates that meet the requirements for certification as an EMT in the Commonwealth after October 1, 2002 will be taking the electronic EMT certification examination.

If you have questions that are not answered here please request an EMT Candidate Handbook through your course instructor or by going to the Candidate Handbook link on the OEMS web site.